



# Willamette Falls Locks AUTHORITY

## Authority Meeting

### Oregon City Library

606 John Adams St, Oregon City

Wednesday, January 24, 2024 – 2:00 to 3:30 PM

Optional hybrid attendee link: <https://us06web.zoom.us/j/89653603970>

## Agenda

### Authority Mission:

- *The mission of the Authority is to establish ownership, oversight, and management of the Willamette Falls Locks project, for the purposes of:*
  - *Enhancing the economic vitality of Oregon through facilitating the resiliency and navigability of the Willamette River; and*
  - *Repairing, maintaining, upgrading, and operating the Willamette Falls Locks project and associated properties and facilities for commercial, transportation, recreational, cultural, historic, heritage and tourism purposes.*

2:00 – 2:20	<b>Welcome, Agenda Overview, Board Officer Elections. Minutes Approval</b> <ul style="list-style-type: none"><li>- Welcome, Agenda Review</li><li>- Board Elections<ul style="list-style-type: none"><li>○ <b>Vote</b> on nominations<ul style="list-style-type: none"><li>▪ Chair: Councilor Christine Lewis</li><li>▪ Vice Chair: Russ Axelrod</li><li>▪ Secretary: Sandy Carter</li></ul></li><li>○ Open positions without nominations<ul style="list-style-type: none"><li>▪ Treasurer</li><li>▪ 5<sup>th</sup> at large position</li><li>▪ <b>Accept</b> Nominations</li><li>▪ <b>Vote</b> Nominations</li></ul></li></ul></li><li>- <b>Approval</b> of Minutes from WFLA Meeting (October, 2023)</li><li>- <b>Approval</b> of Minutes from WFLA Meeting (December, 2023)</li></ul>
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2:20 – 2:40	<p><b>WFLA Director’s Report</b></p> <ul style="list-style-type: none"> <li>▪ Business Item Updates <ul style="list-style-type: none"> <li>○ Accounting and Treasurer’s update <ul style="list-style-type: none"> <li>▪ Prorated Year to Date</li> <li>▪ Total Year to Date</li> <li>▪ <b>Approve</b> Treasurer’s Update</li> </ul> </li> <li>○ Audit RFP</li> <li>○ Financial Decisions and Policies <ul style="list-style-type: none"> <li>▪ Financial Policy and Procedure Manual – Informational</li> <li>▪ LGIP – <b>Decision</b> - Resolution <ul style="list-style-type: none"> <li>○ <b>THE MEMBERS OF THE WILLAMETTE FALLS LOCKS AUTHORITY RESOLVE AS FOLLOWS:</b> <ul style="list-style-type: none"> <li>▪ <b>Section 1.</b> The authority members authorize the Executive Director to participate in the LGIP, and to open an account in the LGIP and Oregon Short Term Fund.</li> <li>▪ <b>Section 2.</b> The authority members authorize the Chair, Vice-chair, Treasurer, and Executive Director to be signers on accounts associated with the LGIP.</li> </ul> </li> </ul> </li> <li>▪ Budget Officer – <b>Decision</b> <ul style="list-style-type: none"> <li>○ <i>The Board of Directors of Willamette Falls Locks Authority Appoint the position of the Executive Director of the Authority as Budget Officer as required by ORS 294.331.</i></li> </ul> </li> </ul> </li> <li>○ Ownership Research</li> </ul> </li> </ul>
2:40 – 3:00	<p><b>Discussion – Reed Wagner, Clark Balfour, Cable Huston:</b> Legal vehicle for Section 106 National Historic Presentation Act</p> <p><b>Public Comment – Members of the community are welcome to comment on agenda items from today’s board meeting.</b></p>
3:00-3:15	<p><b>Decision – Board Members</b> – Legal Vehicle Section 106 National Historic Preservation Act</p>
3:15-3:30	<p><b>Wrap-up &amp; Adjourn</b></p> <p>- Next Meeting February 28, 2024</p>

